



The Bybrook Team Ministry

Annual Report

For the year ended 31st December 2018

Priest in Charge

Revd Marc Terry (from June 2018)

Team Vicar

Vacant

Associate Minister

Revd Gillian Parkin

Licensed Lay Ministers

Alison Flint, Anton Campbell, Len Scott,
Mike King, Mary Pope, Diane Ross-Smith,
Pam Tayler, Tim Woodward

Contents

| | |
|--|-------|
| Composition of the Team Council 2018 | Pg. 3 |
| Bybrook Team Ministry Values and Mission | Pg. 4 |
| Priest in Charge's Report | Pg. 5 |
| Associate Minister's Report | Pg. 7 |
| Office Manager's Report | Pg. 7 |
| Ark Report | Pg. 9 |
| Open the Book Report | Pg. 9 |
| Edward Bear Report | Pg.10 |
| School Governor Report | Pg.10 |
| Safeguarding Report | Pg.12 |
| Financial Statements | Pg.14 |

Composition of the Team Council 2018

Revd Marc Terry (Priest-in-Charge, Chairman) (from 06/2018)
Merope Sylvester (Lay Chair)
Caroline Cook (Lay Chair) (until 06/2018)
Bobby Hamilton (Lay Chair) (until 06/2018)
Hermina Flemming (Team Treasurer) (Until 07/2018)
Claire Campbell (Team Council Secretary)
Mary Inder Rieden (Team Safeguarding Officer)
Pam Rawlins (Lay Representative) (Until 04/2018)

Other Clergy representative:
Revd Gillian Parkin

Licensed Lay Ministers:
Len Scott (until 11/2018), Diane Ross-Smith, Tim Woodward, Anton Campbell

Churchwardens:
Rosemary Warchus (St Nicholas, Biddestone) (from 4/2018)
Sally Constable (St Andrew, Castle Combe)
Doug King or Rindi Runacres (St Mary, Grittleton)
Colin Labouchere (St Michael and All Angels, Kington St Michael)
Caroline Cook (All Saints, Littleton Drew)
Marje Caie or Bobby Hamilton (St Mary, Nettleton and Burton)
Anne Godwin (St James, North Wraxall)
Merope Sylvester or Chris Stephens (St Nicholas, Slaughterford)
Daphne Smith or David Akerman (St Mary, West Kington)
Elisabeth Ford (St Margaret, Yatton Keynell) (until 4/2018)
Pam Rawlins (St Margaret, Yatton Keynell) (from 4/2018)
Wanda Hall (St Margaret, Yatton Keynell) (from 4/2018)

Patrons:
Pam Rawlins, Caroline Cook, Merope Sylvester, Anton Campbell

Bybrook Team Ministry Values and Mission

“Worshipping. Growing. Sharing.”

Because of this understanding, as a group of churches, our desire is:

- To love, serve and worship God
- To love and serve one another, our local community, and the wider world
- To live and share with others the good news of Jesus Christ

Because we know that we are loved by God.

In our mission, we aim:

- To proclaim the Good News of the Kingdom
- To teach, baptize and nurture new believers
- To respond to human need by loving service
- To seek to transform unjust structures of society
- To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

Additionally, we recognise that we have a responsibility to support the local rural community. The benefice is set across a beautiful part of rural Wiltshire. Around us there are active farms, small businesses, and other employment opportunities that can be at times challenging, stressful, and dependent on so many different issues in order to be able to be viable, let alone successful. We believe that an important part of our ministry as churches in this area is to support our rural community, those working in the area, those who are struggling to find work, those who are facing financial uncertainty, as well as to celebrate alongside those who have something to celebrate

Priest-in-Charge's Report

Reverend Marc Terry, Priest in Charge (Rector Designate) Bybrook Benefice

2018 saw the arrival in June of our family for me to begin sharing mission, ministry and life with you all. Shelly, Phoebe and I moved in the middle of May (and again in September) and settled into a very welcoming community. Thank you all to all who helped us feel at home so quickly and so simply.

Bybrook is still a benefice and team in transition, legally at least as pastoral reorganisation continues to weave North Wraxall and Kington St. Michael into the family. I'm pleased to see how much at home they are in the wider benefice and that real relationships are way ahead of the legal processes.

The Team Council have been working hard, lead by Mary in der Rieden, to complete the safeguarding and assessments that demonstrate our willingness and commitment to keeping all people safe who choose to share with us and for that I am truly thankful, both to Mary and all of who have participated.

The Bybrook Team Ministry Office, managed by Claire saw a busy 2018, leading the planning for the arrival of the new incumbent and managing the occasional offices and finances for a broad and varied team. The Office has continued to operate successfully through much change, a new treasurer, new processes, new staff and volunteers. This team would not be a success without such a successful office.

Creating Connections Plan for Change and Growth that began in February 2018 under the guidance of Revd Victor Howlett and concluded at the end of 2018 with a Mission Action Plan that was returned to the Team Council. Many thanks to Victor for his work the Steering Group and the warm welcome to the deanery and helping my family settle in. The Plan will be shared with the PCCs and the Team Council will help facilitate locally a plan to work towards:

1. Focus on Children and Young People Ministry (including growing Ark and new leaders)
2. Small Group Discipleship (aka Home Groups/Lent Lunches, developing multiple small discipleship groups, growing faith where life happens).
3. Team Services and togetherness (using the team service opportunities to experience the best of the locality with the breadth of the team).
4. Practical Resourcing (communication and helping each other with shared experiences to build up and encourage one another).
5. Social life (Fellowship and friendship).

Bybrook is a beautifully diverse team that has, with the confidence to make the best of its variety of contexts, worship and mission, huge potential.

Remembrance in 2018 was a very moving time which saw, still, the purpose of the church in times of emotion to intercede for a community in prayer.

Christmas was a wonderfully varied time of worship and sharing (though my mince pie count may have scared my GP) that evidenced the togetherness of church and community, so common in rural life, but so emphatic in Bybrook.

We are supported by a team of Licensed Lay Ministers who are committed and prayerful – thanks go to Len Scott, who retired from his role in 2018. His prayerful commitment was (and is) a wonderful welcome.

2019 has huge potential for deepening discipleship and room for growth, as the LLM team changes with Anton moving into training for ordination and the deanery committed to supporting an application for a future curate. We currently have a vacancy for Team Vicar which we are seeking to fill and are very much supported by local clergy who help keep our services alive at busy times of the year. We owe a huge thank you to retired ministers - though we need to recognise that this help is naturally diminishing.

I am very encouraged by the willingness of communities, churches and PCCs to work together and share knowledge and expertise, more so than the benefice realises. Much of this has borne fruit as many churches seek to adapt their buildings to meet the needs of mission into the community.

There is much to pray for in 2019 as we reinforce some processes behind much of the change that has happened and I'm grateful to the PCC chairs and Team Council who have had much to do with helping it happen.

There is still change ahead as we pray for new and existing outreach through pop-up pubs in Slaughterford, the growth of Edward Bear, Sunday Funday and many more, and the success of Ark that places upon us all a prayerful request for new leaders and inspired helpers.

I am eager to see each church within Bybrook become, not a copy of a 'successful' neighbour, rather the best version of itself under God with the confidence to share its faith in everyday life. Christ is our comfort, our healer, our joy in good times in bad but he also calls us to *follow him*.

Ephesians 6 and *The Armour of God* reminds me always that St. Paul's picture of a person in God's armour, is of a type that stands together, side by side with others. Paul's vision is one of fellowship, not dressed to stand still but to march forward together. I really believe the gifts and vision within and around Bybrook have been brought together to bless and strengthen one another and believe the best of God's plans for us lie in wait for us when we live this way.

Thank you to all for 2018 and for being part of what lays ahead. To Gillian Parkin for thriving so well during the vacancy and helping me settle in and continuing with her ministry; for the LLMs who have seen much change and support the mission and ministry across the parishes and to the countless volunteers who visit, make coffee, share a listening ear, produce magazines and live out your faith. We're very happy to be with you all.

Marc Terry

Team Vicar's Report

In the absence of a Team Vicar there is no report available.

Associate Minister's Report

Our New year began as the old year closed with continuing prayer for someone to feel a calling to be our Rector. The end of January saw a very full St Margaret's church for a meeting with Bishop Lee which was very encouraging and on a personal level I was very grateful to everyone who made the effort to be there to engage with the bishop.

Throughout the year I have continued to work with the Western cluster, and I am pleased to report that we are seeing a small number of new people joining our congregations. I have also been able to help out in all the churches across the Benefice when the need arises. I am very grateful to the church wardens and congregations across the Benefice and especially those in the Western Cluster who have encouraged and supported me throughout the year, particularly in the first half of the year. I also want to mention the LLMs; Mike King, Alison Flint and Diane Ross Smith who have worked with me to provide not only regular services in the Western Cluster but have also given their time to provide home communions, pastoral visits and conduct funerals, and of course to Claire for all her hard work in the office.

It has been a busy year with weddings not just in Castle Combe but across the Benefice as a whole. The rejuvenation of Grittleton House as a wedding venue has certainly led to a growing number of weddings in the church there. There have also been a good number of christenings. and sadly, this year seems to have had more than its fair share of funerals, as we have said goodbye to a number of senior and much-loved members of our communities.

Services at Christmas, Easter, and Harvest continue to be well supported in the western cluster and we were privileged to have Bishop Lee to celebrate communion at West Kingston on Christmas day.

The arrival of Marc to be our team Rector designate must surely have been to high light of the year and I look forward to the stability this will bring and the opportunity to concentrate on what really matters which is to spread the word of God's love to the wider community

Gillian Parkin

Office Manager's Report

My prediction in last year's report was not wrong, 2018 was both exciting and busy. We started with the hope and prayer that someone would be feeling called to ministry in the Bybrook group and we were delighted to hear that our prayers had been answered. Behind the scenes there was much preparation for the arrival of Marc, Shelly and Phoebe who joined us in June. Prior to this we had significant support from Victor Howlett, assistant Area Dean, who took on the incumbent role. I personally am very thankful to Victor for stepping in, as without him I would not have been able to cope through the vacancy.

In May we saw the introduction of GDPR, which took up an enormous amount of time to implement the necessary changes. I am eternally grateful for the support and hard work of Jaclyn Cross, who joined the office team as a volunteer, inputting data and assisting with communications. Jaclyn continues to maintain the website and ensures weekly service times are advertised. If you want to receive notifications of these posts, do sign up to our website where you will receive email notifications of new posts. Alternatively join our Facebook page "BybrookTeamMinistry", or Twitter "@BybrookChurches", both of which are linked to our website and are updated when new posts are made. With the database now complete and with light at the end of the tunnel with a new incumbent, the hope is that we will be able to relaunch the Bybrook News. If you have any interest in helping with this publication, we would love to hear from you.

We were very excited to welcome Marc to the team in June and have enjoyed getting to know him and his family. There was, as expected, a period of settling in and finding a working pattern between us, but this did not take long and with regular staff meetings we soon found a rhythm.

Unfortunately, the period of normality in the office was short lived when in July Hermina stepped down as our team treasurer. A huge thank you to Hermina for all her hard work during her time in post. This did however mean that, without a replacement treasurer, the finance was once again back on my work load meaning that other elements of the office were put on hold. After an advert in the Honeycomb, we were delighted to hear from Paul Woodcock who was interested in taking on the role. Paul was currently the treasurer of the Yatton Keynell Village Hall and therefore was not able to take on the role until the new year, so we were very grateful to Nicky Bridgeman who agreed to step in to help us out with the book keeping in the interim. At the end of the year we said goodbye to Nicky and Paul began learning the ropes in readiness for taking on the role in January. Paul will be undertaking a 6 month trial period, but we very much hope that he will be happy to continue beyond this.

The occasional offices saw a reduction in weddings/blessings to 19 and a slight increase in baptisms/thanksgivings to 22, funerals/burials had the biggest difference with an increase to 45, with most of this increase coming from funerals taking place at the crematorium only, with no service in church. As always, a massive thankyou to all the churchwardens and ministers who work tirelessly to make sure that these services, as well as the Sunday morning services, run smoothly and for their patience whilst things have been busy in the office. A big thankyou also to Sara Tedds who once again volunteered and wrote all our wedding registers this year. A special thank you and well done to Gillian, who throughout the vacancy worked incredibly hard to keep the ship afloat.

I am very much looking forward to 2019. With a new Priest-in-charge steering the ship, a new treasurer taking on the finance and a strong team of volunteers around us, I am hopeful that 2019 will be a year where we can begin to move forwards and really live out our values of worshipping, growing and sharing.

Claire Campbell

Ark Report

This has been another wonderful year for The Ark. Every session is full of fun and learning about Jesus in a very relaxed and friendly atmosphere. We have had tremendous support from so many families both in Yatton Keynell and other local villages. This year we have continued with our Great Escape theme and have covered many of the Escape stories in the bible. We begin with an opening activity, then come together for stories and videos; we have five different craft activities on separate tables, then after we have regrouped together we finish the morning with lunch.

Our numbers of older children have continued to grow. We lost many of our children to other clubs and activities held on a Saturday but it is wonderful to see these older children returning as Junior helpers and they have been an immense encouragement to us as they so obviously have lovely memories of their Ark days when they were younger. We also have many babies and toddlers keen to come along so that gives such a balanced age range. We have been including more singing on our programme and it is amazing to see the children so enjoying the worship. They are also beginning to remember to bring their memory verse journals with them and love to see them being filled up with bible verses and stickers.

We also held a Light Party on Halloween, this time in the School due to the high numbers of families wishing to attend. After a fun packed time in School we went outside on a pumpkin trail, ending up in St. Margaret's for hot chocolate.

Please continue to pray for the work of The Ark as we reach out to so many families with the message of Jesus. We are always in need of more helpers as there is a huge amount of work involved and it would be wonderful to be able to share the load. Please contact us if you feel you would like to help.

A huge thankyou to By Brook Valley School for all their support and the use of the School.

Cilla Palfreyman

Open the Book Report

The Open the Book team have continued to go into By Brook Valley School each month to present bible stories in School Assembly.

We act out a different story each time, working our way through the Storyteller Bible. We include the children so they dress up and help us enact the story and they love to have speaking parts and also help us with some very good ideas. They always give us an enthusiastic welcome and it is encouraging to know how so many of them go home to their parents and talk about the Assembly. They always give very good responses to our questions and join in with a closing song. We have recently upped our game and use videos for the song which has gone down really well with the children. Although the bible stories are timeless sometimes the methods need updating and this has been an exciting call! We have also been welcomed into Bybrook Preschool with the Christmas story.

Cilla Palfreyman

Edward Bear

Yatton Keynell

It has been another hugely encouraging year for Edward Bear in Yatton Keynell. We are having consistently high numbers, averaging between 20 and over 30. We try our best to provide a welcoming atmosphere and we also gently reach out to the families with short bible stories about Jesus. We include lots of singing, have fun on our craft table, chat and play. It is very encouraging that a few families have decided to come along to other church activities such as The Ark or Treasure Seekers or church social events as a direct result of first coming to Edward Bear. We had two children leave us in July for the big School adventure and they were presented with bibles.

We want to say thankyou to our lovely group of Mums and children who make every session so enjoyable.

Cilla Palfreyman

Biddestone

Our monthly get togethers usually involved around ten children plus carers. We have a mixed age-range from babies through to children who will start school in September. We start every session with a free playtime and a cup of well-deserved tea or coffee for the parents and carers, we then welcome each child by name during our Edward Bear welcome song. We then warm-up to the “wobble song” before enjoying a story, singing and crafts plus refreshments for all. It is a lovely chance for everyone to get together in a relaxed atmosphere and to spend time together as well as giving the children a chance to become familiar with being in church in a very informal way.

Julia Tisdale

School Governor reports

Bybrook valley CofE school.

The links to the school continue to be strong and thanks to the hard work of volunteers the school continue to have a proactive involvement with the church.

In the spring we held an experience Eucharist event with the school that saw all key stage 2, over 100 children, “experience Eucharist”. This was a slightly different way of doing the experience days and the 1st time we have run this one, but it was well received by both the pupils and staff that were there. My thanks to all those who helped. In June 2019, we will be running Experience Pentecost and if I haven’t asked you to help and you would like to then please contact me, all the “stations” are pre-done and there’s limited prep for helpers!

The school itself is expecting a SIAMS inspection in spring 2020 which as I mentioned in last year’s report is something they are already preparing for and hope to maintain the

outstanding record that was awarded last time, despite the increased targets required to be met.

Next year will officially see me take on the incumbent's role on behalf of Revd Marc and the team. It is a role which continues to be challenging but rewarding. 2019 will also see us officially welcoming a new foundation governor, Jaclyn Cross, who has recently joined us and will no doubt be a great addition to those working with the school. We have a great event planned, linking with the school, churches and village at the end of September 2019 around a "Compassion bus" – watch out for details! Marc has also started working in the school and has formed a Worship Ministers group with children from across the school, who meet and discuss worship ideas.

Although there are now no governor vacancies at By Brook Valley school, if anyone has an interest in being a school governor (at By Brook or Kington St Michael) then please speak to Marc or I, it is a very rewarding and enjoyable post to have. Equally, if anyone wants any involvement in the school in general then please speak to me there's always something to do, little or large.

Anton Campbell

Kington St Michael CofE School

We have enjoyed another successful year at KSM, with our Headteacher, Tracy Cornelius, and all her staff working hard to help our children learn, and to be the best that they can be. Standards of academic achievement are high, and are achieved through a rich variety of learning experiences – often involving getting out of the classroom and into the great outdoors!

We have seen increasing numbers at our school this year: in part, this is a result of the excellent provision that we are acknowledged to provide for those children with additional needs. While this places additional demands on both staff and finances, we are pleased that our commitment to ensuring that every child is enabled to reach their potential is recognised by parents and carers.

The school continues to enjoy good links with the church, and we are grateful to all those in the church community who support us. However, if I could make a plea: we would love to have one or two members of the Bybrook church community join us as foundation governors. We are proud of our church school status, which is a part of what makes us special, and it would be good to have this tangible support from the church community.

If you would like to know more about what goes on at school, or how you could help, please visit our school website at www.ksmschool.co.uk/ or contact me via the school office.

Although not strictly within the timeframe of this report, I feel it is important that the Bybrook community is aware of impending changes at the school. Early in 2019, Tracy

Cornelius, our headteacher, announced that she would be moving on in the summer. We will greatly miss Tracy's inspirational leadership, which has been instrumental in our being rated an Outstanding school, and having been awarded National Support School status. However, we recognise and support Tracy in her desire to further develop her career in the wider education world.

(More recently, Tracy has been seriously ill and is currently convalescing at home, and we wish her a speedy and full recovery. In the meantime, we are pleased that Kate Cavey has been appointed as our Interim Head: please support her in any way that you are able. Thank you.)

Chris Sherman

Safeguarding Officer's Report

Safeguarding Officers

Mary In der Rieden is our safeguarding officer whose role is to advise and assist the PCCs with their safeguarding responsibilities in relation to children and adults at risk of harm. Mary can be contacted on 01249 715 269 or 07712 085 295 and is available to deal with any safeguarding concerns or queries.

Safeguarding Policy

A Safeguarding Policy has been adopted by all PCCs in the Benefice and is subject to annual review. The Policy sets out the safeguarding commitments of each PCC and includes guidelines for safer recruitment, a policy on the fair recruitment of ex-offenders and guidelines for the handling of disclosure information.

A link to the Safeguarding Policy is on the Benefice website and a copy can be obtained from PCCs, the Safeguarding Officer or the Benefice Office.

Safeguarding Information

Guidelines for those working with children and/or adults at risk of harm is provided to all volunteers in the Benefice who may come into contact with them through their work and copies are available from the Safeguarding Officer.

All the churches in the Benefice display a notice with the contact details of the Safeguarding Officer and other useful contact numbers.

Criminal Record Checks

Certain staff and volunteers throughout the Benefice, including PCC members, are required to have a criminal record check in light of the work they undertake. The check is now provided online and is known as a Disclosure and Barring Service ("DBS") check. DBS checks are updated every five years.

Training

The Diocese of Bristol provides a comprehensive safeguarding training programme for staff and volunteers working in churches and church activities.

This includes a basic level safeguarding course which all staff and volunteers who work with children and/or vulnerable adults are requested to undertake as well as higher level safeguarding courses and courses dealing with domestic abuse.

Both online and face-to-face safeguarding courses have been completed by the majority of volunteers in the Benefice.

Risk Assessments

The team leader of each children's activity, together with the Safeguarding Officer, has undertaken a risk assessment of that activity. Any actions that were identified, as a result of those assessments, have been implemented.

Action Plan

It is intended that the following actions will be taken over the next twelve months:

- DBS checks to be undertaken and repeated as necessary;
- minimum level training to be completed by all PCC members, safeguarding officers and Ministry team members;
- minimum level training to be made available to all volunteers to whom it is applicable; and
- risk assessments already completed to be reviewed annually.

Assistance Required

In order to implement the action plan outlined above the Safeguarding Officer will need the assistance of church staff and volunteers as well as the wider congregation.

Those who require DBS checks and training will need to work with the Safeguarding Officer to complete the necessary process.

The PCCs, with the assistance of the Safeguarding Officer, will provide information about how to access training courses and individuals are asked to complete that training at the earliest opportunity.

Ultimately, safeguarding children and adults at risk is something we can all be responsible for and every member of the congregation and wider-community is reminded to report any safeguarding incidents or concerns to the Safeguarding Officer (or a member of the Ministry Team who will contact them on your behalf), no matter how small the concern.

If anyone has any safeguarding queries, or requires further information, they are welcome to contact our Safeguarding Officer, Mary In der Rieden, at any time.

Mary In der Rieden

BY BROOK GROUP RECEIPTS AND PAYMENTS

31/12/2018

| | Actual 2018 £ | Forecast 2018 £ | Actual 2017 £ |
|--|---------------------|-----------------------|---------------------|
| GENERAL FUND | | | |
| Receipts | | | |
| Parish Contributions | | | |
| Biddestone | 1,039.00 | 1,039.00 | 1,800.00 |
| Castle Combe | 1,958.00 | 1,958.00 | 1,400.00 |
| Grittleton | 1,039.00 | 1,039.00 | 1,370.00 |
| Kington St Michael | 1,409.00 | 1,409.00 | 500.00 |
| Littleton Drew | 350.00 | 90.00 | 350.00 |
| Nettleton/Burton | 660.00 | 660.00 | 660.00 |
| North Wraxall | 297.00 | 297.00 | 1,370.00 |
| Slaughterford | 430.00 | 430.00 | 520.00 |
| West Kington | 1,300.00 | 1,335.00 | 1,300.00 |
| Yatton Keynell | 1,780.00 | 1,780.00 | 1,380.00 |
| Total Parish Contributions | 10,262.00 | 10,037.00 | 10,650.00 |
| Fees | | | |
| Total fee receipts excl outstanding wedding deposits | 25,066.00 | 28,000.00 | 27,117.00 |
| Less: paid to Diocese | (8,909.00) | (10,000.00) | (8,675.00) |
| Less: paid to PCCs (incl verger/heating fees) | (9,944.50) | (12,000.00) | (11,780.00) |
| Less: paid to organists/others | (990.00) | | (440.00) |
| Wedding Booking Deposits | 0.00 | | 0.00 |
| Net fees retained to fund Group expenses | 5,222.50 | 6,000.00 | 6,222.00 |
| Other Receipts | | | |
| Other - Contributions/donations | 234.75 | | 1,442.00 |
| Vacancy Expenses Reimbursement | 3,403.20 | 3,000.00 | 422.10 |
| Photocopying | 0.00 | 0.00 | 0.00 |
| Total Receipts | 19,122.45 | 19,037.00 | 18,736.10 |
| Payments | | | |
| Office Premises (rent/tel/electricity) | (3,928.58) | (4,000.00) | (3,895.84) |
| Salary of Secretary | (7,804.50) | (7,020.00) | (6,902.40) |
| Stationery and sundry expenses | (406.87) | (500.00) | (316.87) |
| Clergy and LLM expenses | (1,818.71) | (1,500.00) | (2,221.25) |
| Worship resources | (470.87) | (500.00) | (364.17) |
| Refund of surplus to PCCs | (5,235.00) | (5,000.00) | - |
| Other - creating connections/licensing etc | (565.93) | (250.00) | (1,759.06) |
| Vacancy (non reimbursable) | (1,089.45) | (750.00) | (1,813.55) |
| The Ark | (300.00) | (300.00) | (300.00) |
| Mission Fund | (593.00) | 0.00 | (300.00) |
| Total Payments | (22,212.91) | (19,820.00) | (17,873.14) |
| Surplus/(Shortfall) | (3,090.46) | (783.00) | 862.96 |
| Net surplus | 2,144.54 | 4,217.00 | 862.96 |
| Opening balance | 6,320.17 | 6,320.17 | 5,457.21 |
| General Fund Balance | 3,229.71 | 5,537.17 | 6,320.17 |
| General Fund Balance less Booking Deposits held for future years | 3,229.71 | 5,537.17 | 6,320.17 |
| MISSION FUND | | | |
| Opening balance | (57.75) | (57.75) | 248.98 |
| Income: | | | |
| Transfer from General Fund | 593.00 | 0.00 | 300.00 |
| Donations | 360.20 | 0.00 | 0.00 |
| Expenditure | (593.00) | 0.00 | (606.73) |
| Mission Fund Balance | 302.45 | (57.75) | (57.75) |
| MUSIC FUND | | | |
| Opening balance | 1,087.56 | 1,087.56 | 1,087.56 |
| Income | 0.00 | 0.00 | 0.00 |

BY BROOK GROUP RECEIPTS AND PAYMENTS

31/12/2018

| | | | |
|---------------------------|-----------------|-----------------|-----------------|
| Expenditure | 0.00 | 0.00 | 0.00 |
| Music Fund Balance | 1,087.56 | 1,087.56 | 1,087.56 |

THE ARK

| | | | |
|----------------------------|-------------|--------------|---------------|
| Opening balance | 597.11 | 597.11 | 1,011.31 |
| Income: | 156.45 | | |
| Transfer from General Fund | 300.00 | 300.00 | 300.00 |
| Donations | 0.00 | | 400.00 |
| Expenditure | (1,047.15) | (800.00) | (1,114.20) |
| Ark Fund Balance | 6.41 | 97.11 | 597.11 |

BYBROOK BLOKES

| | | | |
|------------------------------------|--------------|--------------|--------------|
| Opening balance | 59.10 | 59.10 | 59.10 |
| Income | 0.00 | 0.00 | 0.00 |
| Expenditure | 0.00 | 0.00 | 0.00 |
| Bybrook Blokes Fund Balance | 59.10 | 59.10 | 59.10 |

| | | | |
|--------------------|-----------------|-----------------|-----------------|
| TOTAL FUNDS | 4,685.23 | 6,723.19 | 8,006.19 |
|--------------------|-----------------|-----------------|-----------------|

Actual
2018

BALANCES

HSBC bank account
Cash

£
4,639.83
45.40


TOTAL FUNDS

4,685.23

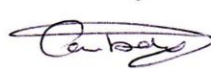
Analysis of fees retained in By Brook Group funds

| | |
|---|-----------------|
| | £ |
| Biddestone | 426.50 |
| Castle Combe | 2,044.50 |
| Grittleton | 895.50 |
| Crem | 389.00 |
| Kington St Michael | 360.50 |
| Littleton Drew | 344.00 |
| Nettleton/Burton | 205.00 |
| North Wraxall | 87.50 |
| Slaughterford | 79.50 |
| West Kington | 591.00 |
| Yatton Keynell | 328.50 |
| Non parish related fees received | |
| Less: 2017 fees paid in 2018 | (124.00) |
| Diocesan Fees paid in advance | (653.00) |
| Net fees retained in Group account | 4,974.50 |

Anita Parsons
Independent Examiner


13/2/19

Claire Campbell
Office Manager


13/2/19